# EXECUTIVE SUMMARY



Recommendation that the Broward College District Board of Trustees authorize a non-standard agreement with AIRGAS USA LLC for rental of gas cylinders in the Science & Wellness Laboratory on an-needed basis during FY2024-2025. Fiscal Impact: Estimated \$1,100.00

Presenter(s): Jeffrey Guild,

What is the purpose of this contract and why is it needed? Airgas USA LLC provides gas cylinder rentals as well as helium, hydrogen, oxygen and nitrogen refills as necessary for the South campus organic chemistry laboratory during FY2024-2025. Airgas USA LLC has provided excellent service to the College in the past and offers competitive pricing.

Without these gas cylinder rentals and refill of gases as needed, our organic chemistry experiments would be inaccurate and unsafe. These gases are used as carrier gases for gas chromatography, or used to remove solvents from samples, which is crucial to student learning outcomes for this lab course.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting? Yes.

What fund, cost center and line item(s) were used? FD101, CC0218,65500:Educational, Office / Department Material & Supplies.

Has Broward College used this vendor before for these products or services? Yes.

Was there a return on investment anticipated when entering this contract? Yes, academic progression, standardization, and continuity, enabling all science students to have an equal learning experience on the cutting-edge equipment in the STEM field.

Was that return on investment not met, met, or exceeded and how? This return on investment was met in the quality of the service and the safe delivery and storage of volatile gases, which resulted in consistent student engagement in scientific experimentation and study.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** This directly impacts Empower Student Development as these labs reinforce concepts and theory taught in the lecture course. Students learn valuable lessons in problem solving and critical thinking through experimentation.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office? The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Board Item

Description: Estimated \$1,100.00 total. CC0218/ FD101/PG000008/BU030. South Campus - Physical Science

06/25/24

CC0218 · Physical Science

(\$1,100.00)

South Campus

Updated: 11/4/2024 9:52 AM by Mario Rosa G

# APPROVAL PATH: 12434 Airgas USA LLC - Rental Gas Cylinders - FY2024-2025 Science & Wellness Laboratories

Stage	Reviewer	Description	Due Date	△ Status	<b></b>
1	Nichole Vaughan	Dean Review		Completed	1
2	Jeffrey Guild	Vice Provost Review		Completed	1
3	Jamonica Rolle	Provost and SVP of Academic Affair		Completed	<b></b>
4	Natalia Triana-Aristizabal	Contracts Coordinator		Completed	<b></b>
5	Orlando Aponte	Procurement Approval		Completed	1
6	Rabia Azhar	CFO Review		Completed	<b></b>
6	Christine Sims	Budget Departmental Review		Completed	1
6	Legal Services Review Group	Review and Approval for Form and		Completed	1
7	Board Clerk	Agenda Preparation		Completed	1
8	District Board of Trustees	Meeting	11/12/24 11:00 AM	Pending	
9	Electronic Signature(s)	Signatures obtained via DocuSig 🥌		Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		Pending	



### CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 07/02/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on

this certificate does not comer rights to the certificate holder in field of such endorsement(s).				
PRODUCER	CONTACT NAME:			
Aon Risk Services Central, Inc. Philadelphia PA Office	PHONE (A/C. No. Ext):	(866) 283-7122	FAX (A/C. No.): (800) 363-01	05
100 North 18th Street 15th Floor	E-MAIL ADDRESS:			
Philadelphia PA 19103 USA		INSURER(S) AFFORDING COVE	ERAGE	NAIC#
INSURED	INSURER A:	Starr Indemnity & Liab	ility Company	38318
American Air Liquide Inc. Airgas, Inc.	INSURER B:	Starr Specialty Insura	nce Company	16109
259 N. Radnor Chester Road	INSURER C:			
Radnor PA 19087-5240 USA	INSURER D:			
	INSURER E:			
	INSURER F:			

**COVERAGES CERTIFICATE NUMBER:** 570107053771 **REVISION NUMBER:** 

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,

	Limits shown are as requested				
INSR LTR	TYPE OF INSURANCE	ADDL SL INSD W	UBR WD POLICY NUMBER	POLICY EFF POLICY EXP (MM/DD/YYYY)	LIMITS
Α	X COMMERCIAL GENERAL LIABILITY	Y	1000090660241	07/01/2024 07/01/2025	EACH OCCURRENCE \$2,000,000
	CLAIMS-MADE X OCCUR				DAMAGE TO RENTED \$2,000,000 PREMISES (Ea occurrence)
					MED EXP (Any one person) \$1,000
					PERSONAL & ADV INJURY \$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:				GENERAL AGGREGATE \$6,000,000
	X POLICY PRO- JECT LOC				PRODUCTS - COMP/OP AGG \$6,000,000
A	OTHER:  AUTOMOBILE LIABILITY	Y	1000635788241	07/01/2024 07/01/2025	COMBINED SINGLE LIMIT (Fa accident) \$5,000,000
			AOS		(Ed doordonly)
Α	X ANY AUTO		1000635789241	07/01/2024 07/01/2025	
	OWNED SCHEDULED AUTOS ONLY		MA		BODILY INJURY (Per accident)
	HIRED AUTOS ONLY  NON-OWNED AUTOS ONLY				PROPERTY DAMAGE (Per accident)
Α	UMBRELLA LIAB X OCCUR		1000095524241	07/01/2024 07/01/2025	EACH OCCURRENCE \$5,000,000
	X EXCESS LIAB CLAIMS-MADE				AGGREGATE \$5,000,000
	DED RETENTION				
В	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		1000004702	07/01/2024 07/01/2025	X PER STATUTE OTH-
В	ANY PROPRIETOR / PARTNER /	N/A	FL, MA 1000004704	07/01/2024 07/01/2025	E.L. EACH ACCIDENT \$2,000,000
-	(Mandatory in NH)		WI	07, 02, 202 . 07, 02, 202	E.L. DISEASE-EA EMPLOYEE \$2,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below				E.L. DISEASE-POLICY LIMIT \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The District Board of Trustees of Broward College FL is included as Additional Insured in accordance with the policy provisions of the General Liability and Automobile Liability policy.

CERTIFICATE HOLDER	CANCELLAT	ION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

The District Board of Trustees of Broward College, FL Attn: Risk Management 6400 NW 6th Way Ft. Lauderdale FL 33309 USA

AUTHORIZED REPRESENTATIVE

Aon Rish Services Central, Inc.

570000093705



## ADDITIONAL REMARKS SCHEDULE

Page \_ of \_

AGENCY		NAMED INSURED
Aon Risk Services Central, Inc.		American Air Liquide Inc.
POLICY NUMBER		
See Certificate Numbe 570107053771		
CARRIER	NAIC CODE	
See Certificate Numbe 570107053771		EFFECTIVE DATE:

#### ADDITIONAL REMARKS

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THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER:
                  ACORD 25 FORM TITLE: Certificate of Liability Insurance
                                           WC Continued / Named Insured List
Workers Compensation:
Policy No: 1000004701 (AOS)
Policy Period: 7/01/2024 - 7/01/2025
Insurer: Starr Specialty Insurance Company
Limits: Same as the Workers Compensation and Employers Liability limits shown on the first page of the Certificate
Policy No: 1000004703 (AK, AZ, CT, IA, NC, NJ, NY, VT)
Policy Period: 7/01/2024 - 7/01/2025
Insurer: Starr Specialty Insurance Company
Limits: Same as the Workers Compensation and Employers Liability limits shown on the first page of the Certificate
Policy No: 1000004712 (USL&H)
Policy Period: 7/01/2024 - 7/01/2025
           Starr Indemnity & Liability Company
Limits: Same as the Workers Compensation and Employers Liability limits shown on the first page
of the Certificate
NAMED INSUREDS ON THE ABOVE-REFERENCED POLICIES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING
COMPANIES:
American Air Liquide Inc.
Air Liquide Helium America, Inc.
Air Liquide Advanced Technologies U.S. LLC
Air Liquide America L.P.
Air Liquide USA LLC
Air Liquide Large Industries U.S. LP
Air Liquide Electronics U.S. LP
Air Liquide Global E&C Solutions US Inc.
Air Liquide Technical Services LLC
Air Liquide Global E&C Solutions Mexico LLC
Air Liquide Advanced Materials Inc.
Air Liquide Advanced Materials LLC
Airgas, Inc.
Airgas Carbonic, Inc.
Airgas Doral, Inc.
Airgas Merchant Gases, LLC
Airgas Priority Nitrogen, LLC
Airgas Safety, Inc.
Airgas Specialty Products, Inc.
Airgas USA, LLC
Airgas Nitrogen Services, LLC
Nitrous Oxide Corporation
Red-D-Arc Inc.
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# EXHIBIT "A" to Purchase Order STATEMENT OF WORK

**Description of Services:** AIRGAS USA LLC will be responsible for the following services:

### **Gas Tanks and Cylinders Supply:**

- Delivery of specified gas, helium, hydrogen, air, and nitrogen in required quantities as per the Science and Wellness South Campus Laboratory order. Routine inspection and maintenance of equipment to ensure safety and optimal performance.
- Regular monitoring of gas levels and proactive replenishment to ensure uninterrupted supply. Airgas commits to delivering gases of the highest quality and purity standards, conforming to industry regulations and specifications.

#### **Equipment Provision:**

• Provision of gas cylinders, tanks, regulators, and other necessary equipment as per the client's requirements.

#### **Emergency Response:**

• Prompt response to any emergency gas-related situations, including leaks or supply disruptions and implementation of safety protocols and coordination with relevant authorities as necessary.

#### **Deliverables:**

- Scheduled deliveries of industrial gases according to the agreed-upon frequency and quantities.
- Properly functioning gas cylinders, regulators, and associated equipment.
- Documentation of maintenance activities and safety inspections conducted on equipment.
- Prompt resolution of any service requests or technical issues raised by the Client.

#### **Delivery Schedule:**

• Delivery of gas tanks and equipment shall be scheduled as needed based on the Science and Wellness South Campus Laboratory requirements and communicated in advance.

**Location:** BLDG 66 RM206 - South Campus Laboratory

7200 Pines Blvd.

Pembroke Pines, FL 33024.

#### Compensation: Estimated Amount- \$1,100.00 during FY 2024-2025:

Unit pricing for services per attached.

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AIRGAS USA, LLC 5401 POWERLINE RD FORT LAUDERDALE FL 33309-2801

T: 954-772-1920 F: 954-772-1982

### QUOTATION

YOU CAN PLACE THIS ORDER ON WWW.AIRGAS.COM

**Quote For:** 1294213

BARBARA SCHUTT

THE DISTRICT BD OF TRUSTEES OF BROWARD COLLEGE FL - SOUTH CAMPUS

BLDG SCIENCE 66 RM 130

7200 PINES BLVD

PEMBROKE PINES FL 33024-7225

T: 954-201-8384

1335032 Sold To:

EMERGENCY MEDICAL SER MARK APICELLA

THE DISTRICT BD OF TRUSTEES OF

BROWARD COLLEGE FL

BLDG 8 RM 228 3501 DAVIE RD DAVIE FL 33314-1604 T: 954-275-8864

Quote Number	2012676232
Quote Date	10/11/2024
Prepared By	Robin Sumner
Contact Phone	
Account Manager	BRUCE KAMPFER
PO Number	
Release Number	
Ordered By	Barbara Schutt

Item Material/Description Plant Order Qty UM Vo	ol/Wt UM Unit Price UM Ext Price
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10 **SECMISC** SO41 EΑ

SERVICE CHARGE MISCELLANEOUS HE UHP300 Rental Charge: \$16.12/cyl/month HY UHP300 Rental Charge: \$16.12/cyl/month Al UZ300 Rental Charge: \$16.12/cyl/month NI 300 Rental Charge: \$14.45/cyl/month

Incoterms	Airgas Truck
Shipping Method	Airgas Truck
Payment Terms	NET 30

Quote Amount	0.00
Sales Tax	0.00
Quote Total	0.00

#### PLEASE REFER TO THIS QUOTATION WHEN ORDERING.

TERMS AND PRODUCT PRICING ARE VALID UNTIL 12/13/2024

SURCHARGES, TAXES & FREIGHT MAY NOT BE INCLUDED OR MAY CHANGE AT TIME OF BILLING.

Airgas reserves the right to decline or cancel any order at any time prior to shipment. For more information about returns and cancellations, please visit us online at Airgas.com/terms-of-sale.

Comments: